



Greenvale Park Community School Registration 2019-20 School Year

*Providing quality out of school programming for students and families
to strengthen the foundation required for life-long learning and productive citizenship.*

Dear Parent/Guardian:

Safe, structured, supervised activities will once again be offered for youth in grades K-12 through the Greenvale Park Community School. Club Leaders will lead clubs that include fun, hands-on activities that develop and support the learning of 21st Century skills. Homework help is available daily, and recreation opportunities include sports, arts and crafts, music, and much more! The program is offered at no cost to students and GVP families.

Program dates and times:

September 19, 2019 - May 14, 2020
Tuesday and Thursday evenings
5:30 pm-8:00 pm

In order to enroll, please complete the registration form and return it to:

- **Greenvale Park School Office**
- OR**
- **Community School Office, Room #106**

Mission:

As outlined by the Coalition for Community Schools, a Community School is both a place and a set of partnerships between the school and other community resources. Schools become centers of the community and are open to everyone.

Using public schools as hubs, community schools bring together many partners to offer a range of supports and opportunities to children, youth, families, and communities. A community school's integrated focus on academics, health and social services, youth and community development, and community engagement leads to improved student learning, stronger families, and healthier communities.



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*****Please keep this page for future reference*****

Expectations and Logistics

- Community School begins at 5:30pm. Please do not bring or send your children to Greenvale Park before that time. **Students who come early may be sent home.**
- Elementary students should be picked up by 7:30pm if they are here without a parent, and 8:00pm for all Middle and High school students. **If your elementary student is being supervised by an older sibling, they are both required to go home at 7:30pm.**
- If your student was not at school during the day for any reason, please do not send them to Community School in the evening.
- If your student has been suspended during the school day or from any other after school program for any reason, they may not attend Community School until they are allowed to return.

As a Community School participant, students are expected to:

- Be an engaged member, participating in programming that is available that evening
- Always sign in at the front welcome desk and any activity you participate in
- Respect self, peers, and staff with appropriate language, gesturing, and touching
- Respect the space of Greenvale Park school and all equipment

What does this look like?

- Please come to the Community School with a purpose. Plan to be involved in some type of programming. If your child chooses not to participate, they will be asked to go home for the evening.
- Send their homework. When they are finished with homework they may choose to participate in programming or go home for the evening.
- Spend time with their friends while attending and participating in an activity.

Community School Basics

- Respect for self
- Respect for others - There will be no tolerance for bullying, being mean or fighting (even in play), or disrespecting staff
 - No swearing
 - No name calling
 - If you hit another person at community school you will be asked to go home that night
 - You must follow the directions of Community School staff and other Greenvale Park staff
- Respect for property
 - The program will provide all necessary sports equipment to participate. Please leave personal sports equipment at home.
 - Eat all food and snacks in the cafeteria. Food and beverages are not allowed in the gym, classrooms, media center, or bus.
 - Use of computer is allowed when working on or printing homework. Ask permission beforehand.
- When you are at the Community School, we are responsible for your safety. We need to know where you are at all times - either of these can get you sent home immediately.
 - You may not leave the school building and go outside unless there are supervised activities happening outside.
 - You may not go in areas of the school where there are no activities. If you are found somewhere that you do not belong you will be sent home immediately.

The GVP Community School **is not** responsible for any lost or stolen items, and we advise that participants **do not** bring any valuable items to the program such as cell phones, iPads, laptops, etc.

REGISTRATION – Community School Out-of-School Programming 2019-20

STUDENT(S):

Student Name: _____ Grade: _____ Date of Birth: _____

Student Name: _____ Grade: _____ Date of Birth: _____

Student Name: _____ Grade: _____ Date of Birth: _____

Student Name: _____ Grade: _____ Date of Birth: _____

Student Name: _____ Grade: _____ Date of Birth: _____

Address: _____ City: _____ Zip: _____

PARENT/GUARDIAN

Name: _____ Cell Phone: _____ Home Phone: _____

Name: _____ Cell Phone: _____ Home Phone: _____

Emergency Contact Name: _____ Phone: _____

TRANSPORTATION

Bus service will be provided this year. Anticipated stops include Summerfield Apartments, Viking Terrace, Greenvale Place Apartments, and Northfield Estates. A schedule of anticipated bus pick up and drop off times will be coming soon.

****Do you give your children permission to walk home from programming?** Yes () No ()

If someone other than a parent will be providing transportation home from the program, please list his or her name and phone number here:

Name: _____ Phone: _____

MEDIA RELEASE:

Yes () No () Permission to use photo/video taken of program participants for publications?

Yes () No () Permission to use photo/video taken of program participants for district or program website including the GVP Community School Facebook Page?

Yes () No () Permission to use photo/video taken of program participants for outside partner organizations?

FIELD TRIPS: _____ I give permission for my student(s) to attend supervised field trips related to community school programming.

Please provide any additional information you feel we should know about your children, such as allergies, medical concerns, etc. below:

Parent/Guardian Signature - REQUIRED

Date

Greenvale Park Community School DOES NOT provide accident insurance for participants in any of its programs or activities. Participants retain all inherent risk of injury resulting from their involvement in programs or activities.

21st Century Community Learning Center Data Privacy Notice

The State of Minnesota provides funding through the 21st Century Community Learning Center (21CCLC) grant program to organizations that administer out-of-school time programs for young people. 21CCLC organizations record personal information about the individuals who attend their programs and activities in order to (1) track demographics and participation, and (2) conduct research and evaluation on the quality and effectiveness of activities, including their impacts on participants' social and academic skills. Collecting this information is part of a larger effort to improve the quality and availability of programs that support youth and their families in Minnesota.

What personal information will be collected?

- Students' demographic information, which will be used by the Minnesota Department of Education to link with student outcome data.
- Students' out-of-school time program participation data, including number of days of attendance. Responses to the Survey of Academic and Youth Outcomes (SAYO), which includes questions related to your child's experience in the after-school or summer program. This includes data from two surveys and will be collected on a random sample of participants.
 - **Youth Survey (SAYO-Y):** Your child may be invited to complete a brief survey in the spring of this year. It will ask questions about what your child thinks of the program and about some of the ways he or she may be benefiting from attending the program.
 - **Staff Survey (SAYO-S):** Program staff may complete a brief survey about your child in the fall and spring of this year. They will answer questions about observations of your child's positive behaviors likely to contribute to their success in school and life.

Who can see the personal information that is collected for research?

Access to private information about your child will be strictly limited and safeguards are in place to prevent any unauthorized disclosure of private information. Some of the people who may have access include:

- Staff in the organization that provides activities for your child so they can provide better programs.
- Healthy Community Initiative staff who help with data tracking and grant reporting.
- Auditors or those who have a legal right to review the work of this organization.
- Minnesota Department of Education staff who use the information to conduct research and write reports. Private (identifiable) information about you or your child will never appear in reports.
- Others may see information if it is required by law (such as a court order or warrant) to release it.

What are your rights related to the data collected for 21CCLC?

- If you do not want your child's data to be included in 21CCLC research, please tell our staff and sign this form below. This will NOT impact your child's participation in the program.
- You have the right to obtain a copy of the information that is maintained about your child.
- You have the right to correct any mistakes in the information about your child.
- If you think you or your child's privacy rights have been violated, you have the right to file a complaint with this organization or the Minnesota Department of Education (Data Practices Compliance Officer, Minnesota Department of Education, 1500 Highway 36 West, Roseville, MN 55113).

If you do **NOT** want your child's information to be collected and/or used in research and evaluation related to out-of-school time programs, please sign below.

Participant name (please print): _____

Participant Date of Birth: _____

Signature (of parent or guardian if participant is under 18): _____ Date _____